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Fessenden Day Camp

Tennis Coach Job Description*

Instructor leads and actively engages in a safe, organized, meaningful, enriching, and fun tennis program for groups of campers primarily ages 6-13. The program should focus on skills for tennis, athletics and for life, such as teamwork, healthy competition, being active and healthy, and having fun. Candidates must be available to work the full 2 week season and to attend staff training dates before camp starts between June 13th-June 24th. Additional working weeks and hours in the summer can be contracted. This is a seasonal position.

Qualifications and Skills

- Training/certification and/or experience in tennis, recreational, and cooperative games.
- Demonstrated experience working with and leading children specializing in tennis.
- Desire and ability to supervise, lead, and positively manage staff and campers and work with other staff in a cooperative, team-oriented camp atmosphere.
- Knowledge and skills in tennis and games and the ability to teach these skills to campers of all ages and staff in an inclusive, creative, and fun way.
- Strong communication skills.
- Possess excellent character, integrity, adaptability, patience, self-control, enthusiasm, and a sense of humor.
- Must be 19 years of age or older, prefer at least 21 years of age.
- Pass a MA State run background check including a CORI and SORI.
- Proof of Covid-19 Vaccination Required.

Responsibilities:

- Formulate, plan, and lead age appropriate, safe, and enriching activities in tennis and related activities and games.
- Uphold all policies and philosophies of the Fessenden Day Camp.
- Follow and uphold all state and local health and safety regulations and guidelines and those set by the Camp.
- Teach staff their responsibilities in your activity area during staff training and throughout the season.
- Teach and guide campers, CITs, and coworkers in participating safely, successfully, and appropriately in all aspects of activity, including proper use of equipment.
- Set a good example for campers and coworkers in all areas, including but not limited to health and safety, accountability, fairness, organization, punctuality, following the rules, and sportsmanship.
- Conduct initial, in-season, and end-of-season inventories, assuring appropriate supplies for activity and storage of the supplies.
- Conduct regular cleaning and check of specialty area and equipment according to health and safety protocols.
- Participate in and assist in running camp events and initiatives.
- Meet/communicate regularly with direct supervisor regarding concerns, updates, challenges, and successes.
- Communicate with parents about their child when necessary and appropriate.
- Perform other duties as assigned by supervisor and Director.

Job Requirements

- Available 8:30am-12:15pm, Monday – Friday for the Tennis Camp season and to attend all staff training sessions before and during camp season.
- Observe camper behavior, assess its appropriateness, enforce appropriate health and safety regulations and emergency procedures, and apply appropriate behavior management techniques.
- High activity which may include dancing, running, swimming, jumping, and playing sports and games.
- Occasional lifting, bending, and climbing stairs.
- Frequent talking, listening, walking, sitting, and standing.
- Be able to lead and fully participate in the tennis and games activities.
- Possess the visual and auditory ability to identify and respond to environmental and other hazards related to camp activity.

*Subject to be amended at any time.